



MASON COUNTY CENTRAL SCHOOLS BOARD OF EDUCATION
First Biannual ORGANIZATIONAL MEETING MINUTES
July 11, 2016
Board of Education Conference Room



1) **CALL TO ORDER**

Vice President Jim Schulte called the meeting to order at 7:02 p.m.
John Wagner was appointed acting secretary.

2) **ROLL CALL**

Members Present: Jeff Barnett, Carl Geers, Randy Saxton, John Wagner, Jim Schulte
Members Absent: Gena Nelson, Sherry Wyman
Others Present: Jeff Mount, Kristie Courtland-Willick, Carla Mayer

3) **PLEDGE OF ALLEGIANCE**

Jeff Mount led attendees in the Pledge of Allegiance.

4) **INFORMATIONAL REPORTS**

A. Appointment of School District Attorney – Mr. Mount

Mr. Mount recommended the board continue to contract the services of Thrun Law Firm, P.C.

5) ***ACTION ITEMS**

A. Bonding of District Personnel, Depository of Funds, and Official Signatures

A motion was made by Barnett, supported by Saxton, to approve the bonding of district personnel, depository of funds, and official signatures for 2016-17 as presented (appendix A attached). Following a review of personnel covered by the action, motion carried 5 - 0.

B. Regular Monthly Meeting Dates, Times and Places

A motion was made by Barnett, supported by Saxton, to approve the monthly meeting calendar of dates, times and locations for 2016-17 (attached appendix B. Motion carried 5 – 0.

C. Agenda Format and Termination Time for Board Session

Motion by Saxton, support by Geers, to approve agenda format as presented and meeting ending time of no later than 10:00 p.m. or three hours duration. Motion carried 5 – 0.

D. Set Tuition Rates for 2016-2017

A tuition fee of one dollar (\$1.00) was recommended by Mr. Mount. Motion by Saxton, support by Geers, to approve the recommendation. Motion carried 5 – 0.

6) **DELEGATIONS, COMMUNICATIONS AND EXPRESSIONS FROM THE PUBLIC, CLOSED SESSION**

None.


7) **OTHER**

None.

8) **ADJOURNMENT**

As there was no further business Mr. Schulte declared the meeting adjourned at 7:09 p.m.

Respectfully Submitted,



John Wagner, Acting Secretary

Appendix A **DEPOSITORY OF FUNDS, BONDING, OFFICIAL SIGNATURES**

WHEREAS, state statute provides that the board shall determine bank depositories; and
WHEREAS, Public Act 22, commonly referred to as the School Surety Bond Law, exempts treasurers of General Powers districts from posting a surety bond when the authority for administering district money rests with district employees through a resolution of the board:

THEREFORE, BE IT RESOLVED, that The Bank of New York Mellon, PNC, West Shore Bank, and the Michigan Liquid Asset Fund are hereby designated as depositories of this school district, and that the appropriate accounts be opened and maintained in the name of the school district with said institutions, subject to the rules and regulations established from time to time by said institutions; that the superintendent of schools, the business manager, and the bookkeeper are authorized on behalf of Mason County Central School District and in its name to sign checks, receipts or order for payment, or withdrawal of funds deposited in said accounts or deposited to the credit of said school district, except as provided in this resolution in said institution; and, said institution is hereby authorized and directed to honor and pay any of said checks, receipts or orders for the payment or withdrawal of funds deposited to the credit of said school district when so signed; and

BE IT FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect until written notice of its amendment or rescission shall have been received by said Bank and that receipt of such notice shall not affect any actions taken by the Bank thereto; and

BE IT FURTHER RESOLVED, that the accounts under the signature of the Superintendent, Bookkeeper, and Business Manager shall be;

General Fund Disbursement Account, Payroll Account – PNC

BE IT FURTHER RESOLVED, that the superintendent of schools designates the following persons as official school signatures for the following accounts:

Petty Cash Checking	Superintendent, Business Manager, Bookkeeper, Administrative Assistant
General Fund Sweep	Superintendent, Business Manager, Bookkeeper
Activity-Municipal Investment Fund	Superintendent, Business Manager, Bookkeeper
School Service Municipal Investment Fund	Superintendent, Business Manager, Bookkeeper
2006 Series A Debt Municipal Investment Fund	Superintendent, Business Manager, Bookkeeper
2006 Series B Debt Municipal Investment Fund	Superintendent, Business Manager, Bookkeeper
2014 Refunding Debt Municipal Investment Fund	Superintendent, Business Manager, Bookkeeper
Petty Cash Community Education Enrichment Checking	Superintendent, Business Manager, Bookkeeper, Enrichment Coordinator
Petty Cash Driver Education Checking	Superintendent, Business Manager, Bookkeeper, Driver Education Coordinator

BE IT FURTHER RESOLVED, that the school district treasurer not be bonded, in accordance with Section 380.124 of the School Code of 1976, revised; and

BE IT FURTHER RESOLVED, that we bond Superintendent, Business Manager, and Bookkeeper for a minimum of \$25,000, Administrative Assistant for a minimum of \$10,000, and Athletic Director and Clerk for a minimum of \$5,000 each; and

BE IT FURTHER RESOLVED, that the Superintendent, and/or Business Manager have the authority to sign loans and contracts on behalf of the Mason County Central School District.

MASON COUNTY CENTRAL SCHOOLS Board Meeting Dates for 2016-2017

DATE	LOCATION
2016	
July 11	Organizational Meeting at 7:00 p.m. High School Board Room
	Regular Meeting at 7:10 p.m. High School Board Room
August 8	Regular Meeting at 7:00 p.m. High School Board Room
August 22	Regular Meeting at 7:00 p.m. High School Board Room
September 19 High School Board Room
(A Special Meeting may be called between September and October meetings if needed to address State Aid borrowing)	
October 24 High School Board Room
November 21 Upper Elementary
December 19	Board Work Session at 6:00 p.m.
	Regular Meeting at 7:00 p.m. High School Board Room
2017	
January 9	Organizational meeting at 6:45 p.m.
	Regular Meeting at 7:00 p.m. High School Board Room
January 23 High School Board Room
February 27 Middle School
March 20 Scottville Elementary
April 17 High School Board Room
May 15 High School
June 12 Victory Early Childhood Center
June 26 High School Board Room